

## Abbreviated Operating Instructions for the Titan™ Lock on Your Safe

Complete, official instructions for this product are contained in Sargent & Greenleaf document 630-804, available at [www.sargentandgreenleaf.com](http://www.sargentandgreenleaf.com).

**Code Restrictions:** Personal data that can be related to a code holder, such as a birth date, street number, or phone number, should not be used in creating a lock code. Avoid codes that can be easily guessed. After the lock is changed to a new code, the lock function must be checked by locking and unlocking it several times with the container door open. Make sure it functions correctly before closing the door.

### Opening the Lock with No Time Delay

To open the lock, enter a valid lock code followed by #. The lock will open.

### Opening the Lock if a Time Delay is Set

To open the lock, enter a valid lock code and #. The lock will beep 3 times. During the time delay period, the lock will beep once every 10 seconds. At the end of the time delay, the lock will beep 10 times rapidly. Enter a valid lock code and # to open the lock. The second code may be the same as the code used to start the time delay, or it may be a different valid lock code.

### Creating a Supervisor or User Code

7 4 \* MASTER CODE OR SUPERVISOR CODE # ( ) PIN POSITION FOR CODE TO BE CHANGED OR ADDED # ( ) NEW CODE # ( ) NEW CODE # ( )

Note: The Supervisor Code cannot change the Master Code.

PIN Positions:        1 Supervisor Code  
                          2 – 9 User

### Code Holder Changes His Own Code

3 3 \* EXISTING CODE # ( ) NEW CODE # ( ) NEW CODE # ( )

### Deleting a Code

7 4 \* MASTER CODE OR SUPERVISOR CODE # ( ) PIN POSITION # ( ) # ( ) # ( )

Notes: The Master Code cannot be deleted. The Supervisor Code cannot be used to delete itself. A time delay override code can only be deleted by the Master Code holder and only from within an opening window period following a time delay period.

PIN Positions:        1 Supervisor Code  
                          2 – 9 User Codes

### Set Keypad Beeper Volume

7 8 \* MASTER CODE # ( ) 0 # 0 # for "OFF" OR 1 # 1 # for "LOW" OR 2 # 2 # for "HIGH" ( )

### Setting, Changing, or Deleting a Time Delay

7 4 \* MASTER CODE # ( ) 00 # LENGTH OF DESIRED TIME DELAY # ( ) LENGTH OF DESIRED TIME DELAY # ( )

Note: The time delay period can be set anywhere from 1 to 99 minutes. An existing time delay can only be changed within an opening window period following a time delay period. To delete a time delay, enter the length of desired time delay as zero.

### Using the Management Reset Code

67 \* Management Reset Code # ( ) NEW 6-DIGIT MASTER CODE # ( ) NEW 6-DIGIT MASTER CODE # ( )

Note: All codes are automatically deleted when the Management Reset Code is used. Not affected are the time delay period (if one was set), opening window period (if a time delay was set), duress function, or lock access mode.